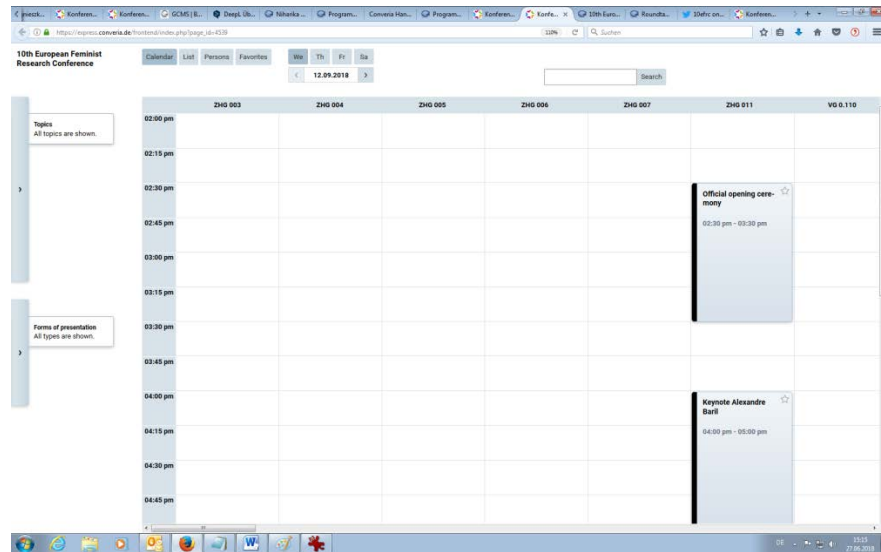


Guidelines to using the Conference Time Plan Program

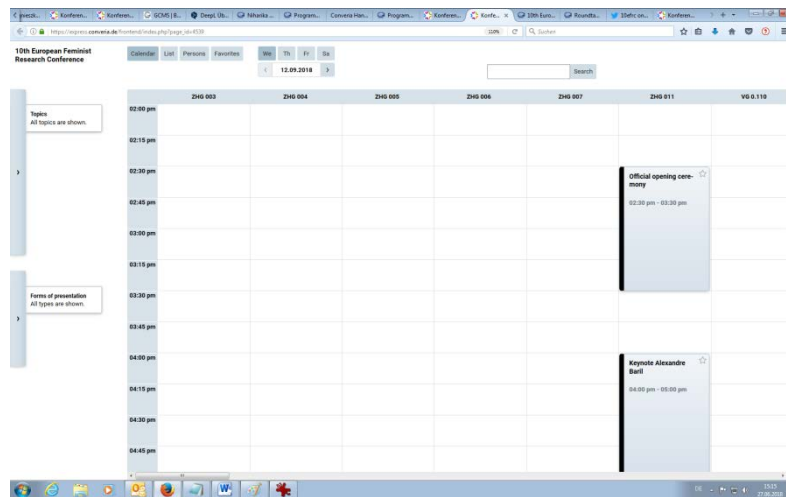
- Click the following link → Conference time plan which looks like this:



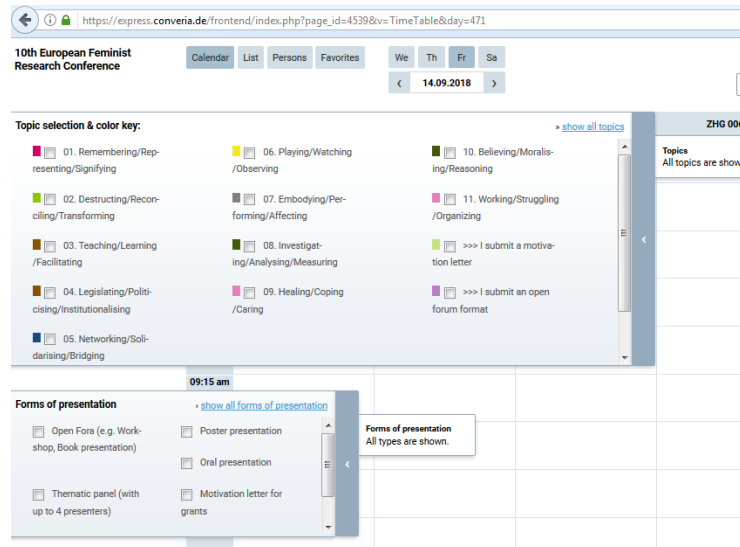
- This program not only gives Users the opportunity to choose which date to attend but also a daily list of the various topics and rooms the User's will like to attend. Users could also check for any person who they may be looking forward to meet, which helps Users make more contacts.

- **Let us get started!**

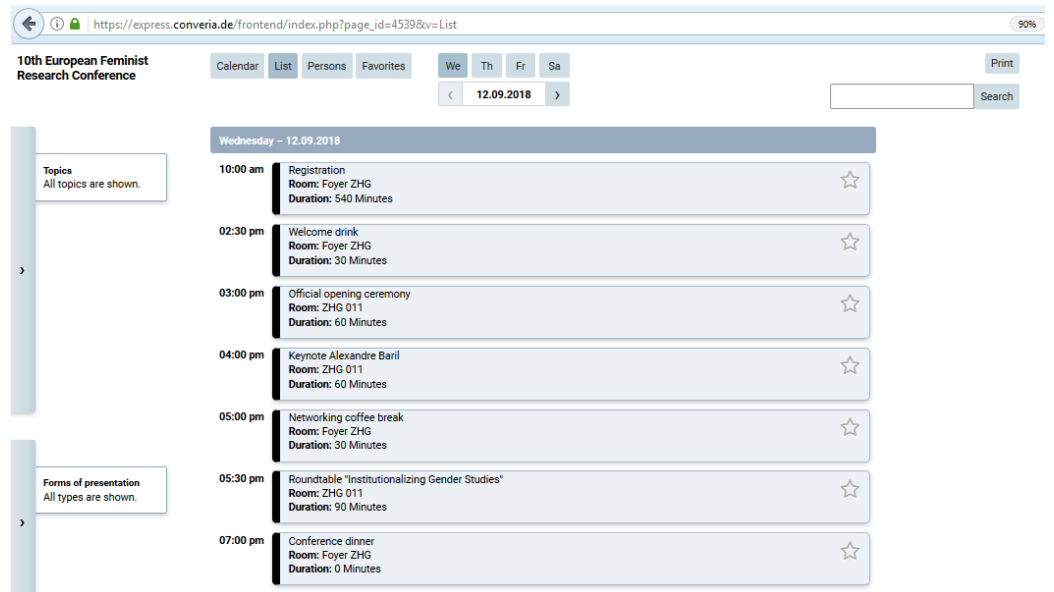
- To be able to use the program fully, Users are instructed to **log in**.
- After **Log in** or clicking the link above, the program pops up with the four main headings horizontally (**Calendar**, **List**, **Persons** and **Favorites**) and two headings vertically (**Topics** and **Forms of Presentation**)



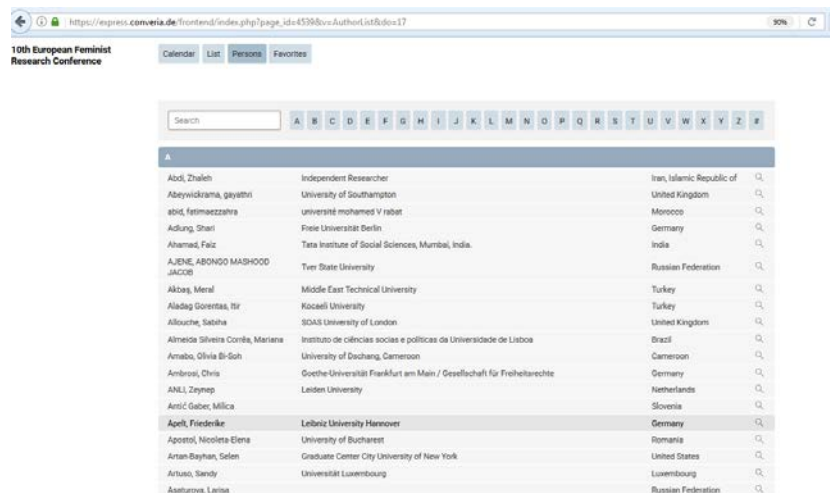
- Before checking on which Date to attend Users can Start by Filtering the **topics** (which is represented by various colours of interest)and the **forms of presentation**



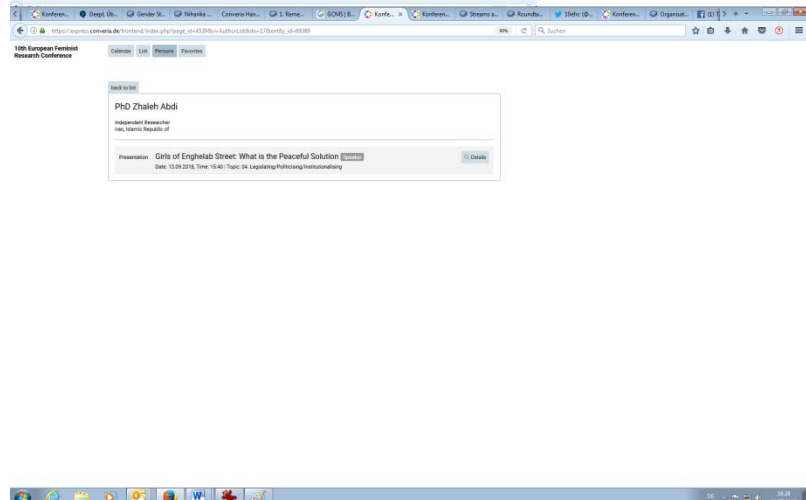
- After filtering the topics and forms of presentation and by clicking on **Lists**, Users can easily visualize what they have every day from Wednesday, 12.09.2018 to Saturday the 15.09.2018.



- In this Section below you can choose which **Persons** to meet:



- And by Clicking on the **Person** of Interest you get required information as to what presentation is attended.



Coordinators

Please if you have difficulty using the Program do not hesitate to contact our